



## Commonly Asked Questions SBMH Government Performance and Results Act (GPRA)

The purpose of this document is for the Mental Health Evaluation, Training, Research, and Innovation Center for Schools (METRICS) to provide School-Based Mental Health (SBMH) services grantees with answers to questions related to collecting and reporting Government Performance and Results Act (GPRA) measures. It serves as a companion document to the SBMH Guidance – Year 2 GPRA Reporting document. Additional information to support Year 2 GPRA reporting can also be found in our resources page at [metricscenter.org/resources](https://metricscenter.org/resources).

For further assistance with GPRA reporting, please contact your METRICS regional coach, the METRICS support email ([support@metricscenter.org](mailto:support@metricscenter.org)), or your Federal Program Officer (FPO).

<p>Should we count all providers toward GPRA 1 or only providers hired through grant funds?</p>	<p>The count for GPRA 1 should include providers hired using grant funds, and/or through activities or incentives implemented using grant or matching funds.</p>	<p><b>GPRA 1</b></p>
<p>Should we report on new staff using the date they are hired, or the date they began working?</p>	<p>You can report it either way as long as you are consistent across grant years in your reports regarding the date you use to count providers hired.</p>	
<p>If the same position has been vacated (the person in that position has left), and within the same year we have rehired for that position, does the employee who refilled that position count as a new hire?</p>	<p>Yes, the person you hired to fill this position would count toward GPRA 1. The person who left the same position would be captured under GPRA 4 (Attrition).</p>	
<p>Would I classify someone as a new hire if they were employed previously, but are only now hired and being paid through grant funding for the first time?</p>	<p>This person would be classified as retained due to grant funding, but not counted as a new hire under GPRA 1.</p>	<p><b>GPRA 2</b></p>
<p>Should I classify someone as "previously retained" for Year 2 only if they were "retained" in Year 1? Similarly, should I classify someone as "previously retained" if they were "previously retained" in Year 1 and are still in their current role?</p>	<p>In both situations, you would classify that person in your Year 2 reporting as "previously retained".</p>	
<p>For Year 1, I was told to include all counselors, nurses, social workers, etc. under GPRA 2 as retained, since I did not have the chance to retain anyone in the first year. Should I do the same thing for Year 2 and beyond, or only include folks directly receiving grant funds?</p>	<p>For Year 2 and beyond, you should only be counting employees retained through grant or matching funds.</p>	

<p>Should I only be counting the number of students receiving school-based mental health services as part of this GPRA?</p>	<p>No. GPRA 3 should include the total number of students in participating demonstrated need LEAs. It should also include all school-based mental health providers in the participating LEA.</p>	<p><b>GPRA 3</b></p>
<p>Can GPRA 5 counts be duplicated within a year? For example, if a student receives Tier 1 supports, along with a Tier 2 intervention, should they be counted twice?</p>	<p>No. The GPRA 5 count corresponds to the number of students that receive services, not the number of services provided. Thus, if a student received multiple services (e.g., at Tiers 1 and 2), they should only be counted toward GPRA 5 for that reporting period. Remember this is an annual number, and is unduplicated, so that each reporting year the number resets and students reported under GPRA 5 in Year 2 can be counted again in Year 3 for GPRA 5 if they received services that reporting year.</p>	<p><b>GPRA 5</b></p>
<p>Are the mid-year report forms the same for this year as last year?</p>	<p>You will use the same form, but the updated version, with an expiration date of 2027. Your Federal Program Officers (FPOs) sent these to you recently; please reach out to them if you need a copy sent to you.</p>	<p><b>REPORTING &amp; FORMS</b></p>
<p>What is the reporting timeline for this IPR?</p>	<p>You will report data on project activities and expenditures (drawdowns, expected carryover, and encumbrances) from January 1, 2024 to September 1, 2024</p>	
<p>If we are not reporting data, should target numbers be listed? Or will these be reported in the APR?</p>	<p>Grantees are not required to report target and actual performance numbers in the Section A tables for the IPR. However, grantees must include narratives in the Explanations of Progress that provide information about the status of each GPRA. Note that target and actual performance numbers must be reported in the APR.</p>	
<p>Does an “LEA” translate to an entire school district or a specific school site?</p>	<p>Typically, an LEA is a school district. However, charter schools or county educational governing bodies are sometimes considered LEAs by individual states.</p>	<p><b>DEFINE</b></p>



Commonly Asked Questions  
SBMH Government Performance and Results Act (GPRA)

